

MR. WICKS

BILATERALS

I have drawn up a table which sets out the list of Cabinet members (including the Chief Whip) together with a rough idea of how frequently we might try and book them in for bilaterals.

You will see that the most frequent bilaterals are already in the diary (viz the Foreign Secretary, Chancellor, Lord Privy Seal/Lord President/Chief Whip/Chairman). We shall however need separate meetings I think for the Lord President and the Chairman in addition to the regular Monday slots.

I calculate that this programme would mean an extra two bilaterals a week, over and above what we already schedule.

If you agree, I will ask Caroline to book slots in the diary along the lines proposed. With the other additional pressures on the diary to have emerged recently, there will have to be a good deal of "by and large" about this. We have incidentally already booked in the Home Secretary for his next bilateral on 14 March and the Secretary of State for Transport on 26 February.

We might have a word about bilaterals for the Lord Chancellor, the Energy Secretary, the Paymaster General and the Chief Secretary.

(MARK ADDISON)

13 February 1986

SRWAON

MEAT
PC come to talk

about this.

NCW. 10.2

MEAT

RTW

BILATERALS

<u>Ministers</u>	<u>Proposed Frequency</u>	<u>Notes</u>	<u>Date of Last</u>	<u>Planned</u>
Lord President	Fortnightly	^{1. add to} As part of regular Monday meetings	11.2.86	
<i>He needs his own meetg</i> No Lord Chancellor	^{as required} 6-monthly	(as required)	-	
✓ Foreign Sec	Weekly	-	5.2.86	
✓ Chanc/Ex	Weekly	-	7.2.86	
✓ Home Sec	6-weekly	-	31.1.86	
✓ [S/S DES	4-monthly]	-	-	
<i>Better work</i> [S/S Energy	6-monthly?]	-	-	
<i>As K CP</i> Defence Sec	4-monthly	Fix for March	-	
S/S Wales	4-monthly	-	-	
✓ Ld Privy Seal	Weekly	As part of regular Monday meetings	10.2.86	
✓ S/S DHSS	4-monthly	-	-	
Chanc/D/Lanc	^{monthly} 6-weekly	In addition to regular Monday meetings	11.2.86	
S/S NIO	^{as necessary} 4-monthly if nec.	other	-	(no record)
Min/MAFF	4-monthly	-	-	
S/S Trans	4-monthly	-	-	

S/S Emp

Regularly
Weekly

-

4.2.86

S/S DOE

6-weekly

-

5.2.86

Paymaster
General

4-monthly

-

-

x Chief Sec,
HMT

on request
With Ch/Ex
~~6-weekly?~~

-

-

S/S Scotland

6-weekly

Fix for
March

-

S/S DTI

6-weekly

- " "

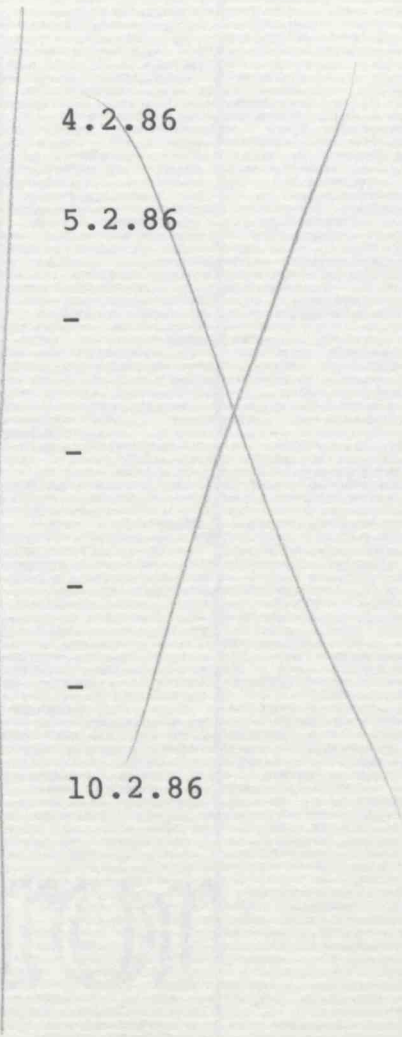
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✓ Chief Whip

Weekly

*already
+
in day*

10.2.86



BILATERALS

Janice
bln to CR
to words and
of March pl.
CR 24/3
413.

<u>Ministers</u>	<u>Proposed Frequency</u>	<u>Notes</u>
Lord President	Fortnightly	In addition to regular Monday meetings
Lord Chancellor	As required	-
Foreign Secretary	Weekly	-
Chancellor of Exchequer	Weekly	- <i>Report for</i>
Home Secretary	6-weekly <i>28 April</i>	- <i>Review for asymp after Easter.</i>
Defence Secretary	4-monthly	Fix for March <i>17 March</i>
S/S Wales	4-monthly	-
Lord Privy Seal	Weekly	As part of regular Monday meetings
S/S DHSS	4-monthly	-
Chancellor of Duchy of Lancaster	Monthly	In addition to regular Monday meetings
S/S NIO	As necessary	-
Minister of MAFF	4-monthly	- <i>- Summary after we have done the Sec + S of S T+I.</i>
S/S Transport	4-monthly	-
S/S Employment	Fortnightly	-
S/S Environment	6-weekly	-

When were they due last.

S/S Scotland	6-weekly	Fix for March
S/S Trade & Industry	6-weekly	Fix for March
Chief Whip	Weekly	Already in diary
S/S Education & Science	4-monthly	-
<hr/>		
S/S Energy	6-monthly?	-
Paymaster General	4-monthly?	-
Chief Secretary, HMT	As required	-

Reference
to the Elected

Number
37
March
21
March

MR. WICKS

BILATERALS

We agreed that I should put to you a list of Ministers whom the Prime Minister might wish to see on a regular basis, together with the suggested frequency.

I suggest the following:

Chancellor of The Exchequer	Weekly
Foreign and Commonwealth Secretary	Weekly
Chief Whip	Weekly (his regular ½ hour slot)
Employment Secretary	Fortnightly
Environment Secretary	6 weekly
Secretary of State for Trade and Industry	6 weekly
Transport Secretary	6 weekly
Home Secretary	6 weekly
Lord President	Fortnightly
Chairman	Monthly

The Prime Minister does, of course, see the Chief Whip, Lord Privy Seal, Lord President and Chairman together every Monday for three-quarters of an hour. She has indicated she does not, therefore, need to see the Lord Privy Seal separately, though I think she would wish to have regular individual sessions with the Lord President and Chairman.

There is a good deal of arbitrariness in this list. The Secretaries of State omitted from it (eg Defence, Scotland, MAFF) could mount good cases for being treated equally to some of the others listed above. The Secretary of State for Trade and Industry, for instance, is now at the bottom of the Cabinet pecking order.

NEA,

PL spt. I think we should widen the list, with all Cabinet Ministers having a file in list every 60 days, even if some want

6 months

N.L.W.
10.2

I very much doubt whether we should go any further than this list at present. However, if we wish to do so, we may as well cover the whole of the Cabinet, and avoid the possibility that Secretaries of State will start drawing invidious comparisons. *We should then need to adjust frequencies accordingly.*

Agree that I should put these proposals to the Prime Minister?

MA

MARK ADDISON

7 February 1986

CAJACC

LIST OF MINISTERS

- 1. Prime Minister *Kid* The Rt Hon Margaret Thatcher MP
- 2. Lord President of the Council *W* The Rt Hon Viscount Whitelaw
- 4/11 notes* 3. Lord Chancellor *MB* The Rt Hon Lord Hailsham of St Marylebone
- 4. Secretary of State for Foreign and Commonwealth Affairs *W* The Rt Hon Sir Geoffrey Howe QC MP
- 5. Chancellor of the Exchequer *W* The Rt Hon Nigel Lawson MP
- Under* 6. Secretary of State for the Home Department The Rt Hon Douglas Hurd MP
- Under* 7. Secretary of State for Education and Science The Rt Hon Sir Keith Joseph MP
- 8. Secretary of State for Energy The Rt Hon Peter Walker MP
- u* 9. Secretary of State for Defence The Rt Hon George Younger MP
- 10. Secretary of State for Wales The Rt Hon Nicholas Edwards MP
- 11. Lord Privy Seal *W* The Rt Hon John Biffen MP
- u* 12. Secretary of State for Social Services The Rt Hon Norman Fowler MP
- Under* 13. Chancellor of the Duchy of Lancaster *W* The Rt Hon Norman Tebbit MP
- Under* 14. Secretary of State for Northern Ireland *W* The Rt Hon Tom King MP
- Under* 15. Minister of Agriculture, Fisheries and Food *W* The Rt Hon Michael Jopling MP
- Under* 16. Secretary of State for Transport *W* The Rt Hon Nicholas Ridley MP
- 17. Secretary of State for Employment *W* The Rt Hon Lord Young of Graffham
- Under* 18. Secretary of State for the Environment *W* The Rt Hon Kenneth Baker MP
- Under* 19. Paymaster General *W* The Rt Hon Kenneth Clarke QC MP
- 20. Chief Secretary, Treasury *W* The Rt Hon John MacGregor MP
- Under* 21. Secretary of State for Scotland The Rt Hon Malcolm Rifkind MP
- Under* 22. Secretary of State for Trade and Industry The Rt Hon Paul Channon MP

23. Chief Whip *W*

NOTE FOR TOP OF FILE



10 DOWNING STREET

NB

Separate Files already exist
for the PM's meetings
with the following:

Foreign & Commonwealth
Secretary;

Chancellor of the Exchequer;

Home Secretary;

Regular Monday meetings
Lord President, etc;

RTA.

Lord Young
88/DOE

JB

4.1.86